**UBC Field Work Safety Plan – COVID-19 Checklist**

The following checklist is intended to assist in reviewing an existing UBC Field Work Safety Plan to confirm that it has all the required information regarding COVID-19 safety measures. This checklist is not mandatory to complete and submit.

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|  | **UBC Field Work Safety Plan – COVID-19 Checklist Criteria** |  |
| 1 | **Contact Intensity**  Does the plan detail how exposure will be limited? |  |
| 2 | **Spatial Analysis**  Does the plan detail traffic shows and maximum occupancies. <https://srs.ubc.ca/files/2020/06/8.-Space-Analysis-Re-Occupancy-Planning-Tool.pdf> |  |
| 3 | **Training Requirements**  Does the plan verify that participants have been oriented to the safety plan and completed the required training course? <https://wpl.ubc.ca/browse/srs/courses/wpl-srs-covid> |  |
| 4 | **Physical Distancing**  Does the plan detail accommodations to maintain 2 metre distance? <https://riskmanagement.sites.olt.ubc.ca/files/2020/04/COVID-19-Physical-Distancing-Guidance-FINAL-.pdf> |  |
| 5 | **Worker Screening**  Does the plan detail how workers will be screened? <https://srs.ubc.ca/covid-19/health-safety-covid-19/frequently-asked-questions-covid-19-self-assessment-requirements/> |  |
| 6 | **Prohibited Worker Tracking**  Does the plan detail how workers will be tracked with respect to screening categories? <https://srs.ubc.ca/covid-19/health-safety-covid-19/frequently-asked-questions-covid-19-self-assessment-requirements/> |  |
| 7 | **Cleaning and Hygiene**  Does the plan detail and cleaning and hygiene plan? <https://riskmanagement.sites.olt.ubc.ca/files/2020/08/Guidelines_cleaning_spaces_V_8_final.pdf> |  |
| 8 | **Communication**  Does the plan detail how COVID-19 risks will be communicated and avenues to raise concerns? |  |
| 9 | **Equipment Removal/Sanitation**  Does the plan detail how shared equipment will be removed or sanitized? |  |
| 10 | **Emergency Procedures**  Does the plan detail how emergency procedures during COVID-19 will be amended? |  |
| 11 | **Non-Medical Masks**  Does the plan detail the need for faculty/staff to wear non-medical masks? <https://srs.ubc.ca/covid-19/health-safety-covid-19/non-medical-masks/> |  |
| 12 | **Transportation**  Does the plan detail the measures in place if vehicles are used?  <https://srs.ubc.ca/covid-19/health-safety-covid-19/carpooling-safety/>  <https://riskmanagement.sites.olt.ubc.ca/files/2020/04/Guidance-for-Shared-Vehicles-FINAL.pdf> |  |