

Safe Work Procedure – Driving – General

Procedures and Practices

- Conduct a start of shift vehicle inspection using _____.
- Report to _____ defects and conditions affecting the safe operation of the vehicle and do not use if vehicle is in unsafe condition.
- The driver must confirm that all vehicle occupants are wearing seatbelts and that they are properly adjusted and securely fastened.
- Use vehicle for intended use only (purpose and weight limitations).
- Secure all objects in the cab/truck box/interior spaces of the vehicle which could create a hazard in the event of an incident.
- Drive with vehicle lights on at all times. Stay on your side of the road.
- Drive defensively at all times. Do not exceed posted speed limits. Do not tailgate.
- Drive to the existing road conditions. Lower speed as required. Be aware of:
 - Visibility reduced by dust, fog, rain and snow;
 - Slippery and variable road surface conditions due to loose gravel, snow, ice or mud;
 - Narrow roads with over width vehicles;
 - Steep favourable and adverse gradients;
 - Other users.
- Respect that loaded logging trucks have the right of way on single lane roads.
- Pass trucks or equipment only after you receive a clearly visible and/or audible signal from the operator.
- Never chase a runaway vehicle.
- No talking or texting using a cell phone or other electronic device while driving. Only exception is radio use in a radio controlled or assisted area.

Radio Use

- Complete radio check to ensure correct frequency prior to entering radio controlled area.
- Do not drive by the radio. Expect oncoming traffic at all times.
- Call your position according to the local radio protocol and signage.
- Notify other radio equipped vehicles of oncoming non-radio equipped traffic.
- Do not use road radio channels for conversations, use only for road traffic protocols.
- Other than traffic control, pull over and safely park when talking on the radio/cell phone for an extended period of time.

Parking

- Park clear of traffic, away from active areas in pullouts or extra wide straight sections of road.
- Park facing the direction of exit with access for service/towing activities.
- Ensure the parking brake is on and the transmission is in 1st gear or park.
- On steep grades, use wheel chocks and always turn the wheels towards the nearest ditch.
- Never park on a curve especially on the outside curve of a road.
- When turning around, back into the cut bank of the road and not towards the outside bank.
- Use flares where required.

Additional SWP Notes
